

## RCUH EMPLOYEE BENEFITS DEADLINE SCHEDULE

### For Health Insurance (medical and/or dental):

\*If pay day occurs on a weekend or holiday, then it will be the business day prior.

Earliest Effective Date	Health Enrollment/Change B5H Form Deadline	Health Deductions Will Occur in Pay Period	Health Enrollment/Change Will Appear on Pay Statement (*Pay Day)
1/1	12/20	12/16 - 12/31	1/7
1/16	-	-	-
2/1	1/20	1/16 - 1/31	2/7
2/16	-	-	-
3/1	2/20	2/16 - 2/29	3/7
3/16	-	-	-
4/1	3/20	3/16 - 3/31	4/7
4/16	-	-	-
5/1	4/20	4/16 - 4/30	5/7
5/16	-	-	-
6/1	5/20	5/16 - 5/31	6/7
6/16	-	-	-
7/1	6/20	6/16 - 6/30	7/7
7/16	-	-	-
8/1	7/20	7/16 - 7/31	8/7
8/16	-	-	-
9/1	8/20	8/16 - 8/31	9/7
9/16	-	-	-
10/1	9/20	9/16 - 9/30	10/7
10/16	-	-	-
11/1	10/20	10/16 - 10/31	11/7
11/16	-	-	-
12/1	11/20	11/16 - 11/30	12/7
12/16	-	-	-

**For PreTax Transit (bus pass only), PreTax Parking, Supplemental Retirement Annuity (SRA) 403(b):**

\*If pay day occurs on a weekend or holiday, then it will be the business day prior.

Earliest Effective Date	PreTax Transit (bus pass) Enrollment/Change Form Deadline	PreTax Transit (bus pass) Deductions Will Occur in Pay Period	PreTax Transit (bus pass) Enrollment/Change Will Appear on Pay Statement (*Pay Day)	PreTax Parking Enrollment/Change Form Deadline	SRA 403(b) Enrollment/Change Form Deadline	Deductions Will Occur in Pay Period	Enrollment/Change Will Appear on Pay Statement (*Pay Day)
1/1	12/10	12/1 - 12/15	12/22	1/10	1/25	1/1 - 1/15	1/22
1/16	-	-	-	-	2/10	1/16 - 1/31	2/7
2/1	1/10	1/1-1/15	1/22	2/10	2/25	2/1 - 2/15	2/22
2/16	-	-	-	-	3/10	2/16 - 2/29	3/7
3/1	2/10	2/1-2/15	2/22	3/10	3/25	3/1 - 3/15	3/22
3/16	-	-	-	-	4/10	3/16 - 3/31	4/7
4/1	3/10	3/1 - 3/15	3/22	4/10	4/25	4/1 - 4/15	4/22
4/16	-	-	-	-	5/10	4/16 - 4/30	5/7
5/1	4/10	4/1 - 4/15	4/22	5/10	5/25	5/1 - 5/15	5/22
5/16	-	-	-	-	6/10	5/16 - 5/31	6/7
6/1	5/10	5/1 - 5/15	5/22	6/10	6/25	6/1 - 6/15	6/22
6/16	-	-	-	-	7/10	6/16 - 6/30	7/7
7/1	6/10	6/1 - 6/15	6/22	7/10	7/25	7/1 - 7/15	7/22
7/16	-	-	-	-	8/10	7/16 - 7/31	8/7
8/1	7/10	7/1 - 7/15	7/22	8/10	8/25	8/1 - 8/15	8/22
8/16	-	-	-	-	9/10	8/16 - 8/31	9/7
9/1	8/10	8/1 - 8/15	8/22	9/10	9/25	9/1 - 9/15	9/22
9/16	-	-	-	-	10/10	9/16 - 9/30	10/7
10/1	9/10	9/1 - 9/15	9/22	10/10	10/25	10/1 - 10/15	10/22
10/16	-	-	-	-	11/10	10/16 - 10/31	11/7
11/1	10/10	10/1 - 10/15	10/22	11/10	11/25	11/1 - 11/15	11/22
11/16	-	-	-	-	12/10	11/16 - 11/30	12/7
12/1	11/10	11/1 - 11/15	11/22	12/10	12/25	12/1 - 12/15	12/22
12/16	-	-	-	-	1/10	12/1 - 12/15	1/7