



MEMORANDUM

October 16, 2009

TO: UH - Chancellors

FROM: James R. Gaines *JR Gaines*
Vice President for Research

SUBJECT: American Recovery & Reinvestment Act (ARRA) Subaward Process

The American Recovery and Reinvestment Act (ARRA) also known as Recovery Act or Stimulus Bill is an unprecedented effort to jumpstart our economy. The bill, signed into law on February 17, 2009, will provide approximately \$21.5 billion for federal research and development activities.

Section 1512 of the ARRA requires reports on the use of ARRA funding by recipients quarterly and for the Federal agency providing those funds to make the reports publicly available no later than the 30th day after the end of that quarter. The University will comply with all ARRA reporting requirements for ARRA awards received. ORS will report directly to the Federal Government as the prime recipient and for our sub-recipients.

Due to the unique terms of stimulus funding and the special reporting requirements of ARRA awards and subawards, all ARRA subawards for UH as a prime recipient must be reviewed by Office of Research Services before they are processed through RCUH office. The units should use ARRA subaward forms and appropriate agencies attachments from the Federal Demonstration Partnership (FDP) website for both FDP and non-FDP associated sponsored agencies. See the link to FDP subaward web site http://www.thefdp.org/Subawards_Forms.html

RCUH official will continue to sign as an Authorized Official for the subawards. However, ORS compliance manager, Dawn Kim, should be listed as University administrative contact official and the University of Hawai'i should be listed as a primary recipient on Attachment 3A from FDP website for ARRA subawards. Thank you for your cooperation.

c: Mike Hamnett, Executive Director, RCUH
Yaa-Yin Fong, Director, Office of Research Services