



June 16, 2015

MEMORANDUM

TO: Revolving Fund Project Managers
Fiscal Administrators/Designated University Officials

FROM: Vassilis L. Syrmos 
Vice President for Research & Innovation

SUBJECT: **NEW RCUH BUDGET CODE FOR NON-UH SALES (EFFECTIVE: JULY 1, 2015)**

Sales from one UH unit to another is a recharge activity and is not revenue for UH annual financial statement purposes. On the other hand, sales to non-UH entities is revenue that is generated from services provided. RCUH has established a new budget code in its financial system to help differentiate between revolving account sales to UH as opposed to non-UH entities. The budget code will help UH General Accounting determine the recharge amount of UH activities for revolving accounts and report it properly in accordance with Government Accounting Standards Board (GASB) principles.

Please refer to the following table to determine which budget code to use when depositing or recording income in revolving accounts in the RCUH system effective July 1, 2015.

Budget Code	Use for	Comments
0010	UH income	Used when a UH extramural account ('F' & 'P' – RCUH F/S account range 4nnnnnn and 6nnnnnn) or UH intramural account ('GRS' – RCUH F/S account range 0007000 to 0009999) is used to pay for revolving account services.
0110	Non-UH income	Used in all other cases. Examples: Payments directly from a State agency, UH Foundation or other outside user (i.e. no grant or contract and related UH account); direct payments to revolving account from UH affiliated users; transactions between revolving accounts; and payments from RCUH direct projects.

Please contact Jennifer Chang of RCUH at JChang@rcuh.com or 988-8341 if you need to establish different budget codes to accommodate this new requirement.

Should you have any questions, please contact Kevin Hanaoka at hanaokak@hawaii.edu or x67874.