

## eTimesheet System Calendar for January 1, 2021 – December 31, 2021

	A	B	C	D	E	F
1	Pay Period	Holiday (No.) (See Table 2 below)	ePAF Deadline	No Data Change Period	RCUH Payroll Deadline 12:00 Noon	Pay Day
2	01/01-15/2021	01/01/2021 (1)	12/24/2020	01/13-20/2021	01/19/2021	01/22/2021
3	01/16-31/2021	01/18/2021 (2)	01/12/2021	01/27/2021 02/03/2021	02/01/2021	02/05/2021
4	02/01-15/2021	02/15/2021 (3)	01/26/2021	02/11-18/2021	02/16/2021	02/22/2021
5	02/16-28/2021		02/10/2021	02/25/2021 03/03/2021	03/01/2021	03/05/2021
6	03/01-15/2021		02/24/2021	03/12-18/2021	03/16/2021	03/22/2021
7	03/16-31/2021	03/26/2021 (4)	03/11/2021	03/30/2021 04/05/2021	04/01/2021	04/07/2021
8	04/01-15/2021	04/02/2021 (5)	03/29/2021	04/14-20/2021	04/16/2021	04/22/2021
9	04/16-30/2021		04/13/2021	04/29/2021 05/05/2021	05/03/2021	05/07/2021
10	05/01-15/2021		04/28/2021	05/13-19/2021	05/17/2021	05/21/2021
11	05/16-31/2021	05/31/2021 (6)	05/12/2021	05/27/2021 06/03/2021	06/01/2021	06/07/2021
12	06/01-15/2021	06/11/2021 (7)	05/26/2021	06/14-18/2021	06/16/2021	06/22/2021
13	06/16-30/2021		06/10/2021	06/29/2021 07/02/2021	07/01/2021	07/07/2021
14	07/01-15/2021	07/05/2021 (8)	06/28/2021	07/14-20/2021	07/16/2021	07/22/2021
15	07/16-31/2021		07/13/2021	07/29/2021 08/04/2021	08/02/2021	08/06/2021
16	08/01-15/2021		07/28/2021	08/12-17/2021	08/16/2021	08/19/2021
17	08/16-31/2021	08/20/2021 (9)	08/11/2021	08/28/2021 09/02/2021	09/01/2021	09/07/2021
18	09/01-15/2021	09/06/2021 (10)	08/27/2021	09/14-20/2021	09/16/2021	09/22/2021
19	09/16-30/2021		09/13/2021	09/29/2021 10/05/2021	10/01/2021	10/07/2021
20	10/01-15/2021		09/28/2021	10/14-20/2021	10/18/2021	10/22/2021
21	10/16-31/2021		10/13/2021	10/28/2021 11/03/2021	11/01/2021	11/05/2021
22	11/01-15/2021	11/11/2021 (11)	10/27/2021	11/12-18/2021	11/16/2021	11/22/2021
23	11/16-30/2021	11/25/2021 (12)	11/10/2021	11/29/2021 12/03/2021	12/01/2021	12/07/2021
24	12/01-15/2021		11/26/2021	12/14-20/2021	12/16/2021	12/22/2021
25	12/16-31/2021	12/24/2021 (13) 12/31/2021 (14)	12/13/2021	12/29/2021 01/04/2022	01/03/2022	01/06/2022

Table 1 – Legend for Table Column Headers A, B, C, D, E, F

Column/Row	Column Title	Description
A1	Pay Period	Semi-Monthly Time Reporting Period
B1	Holiday	State Holiday observed by the RCUH
C1	ePAF Deadline	Last day to submit changes to employee's personnel data/records
D1	No Data Change Period	Period no changes may be made to employee's personnel records
E1	RCUH Payroll Deadline 12:00 Noon	Deadline to submit eTimesheet to RCUH Human Resources
F1	Pay Day	Pay Day for Pay Period

Table 2 – Legend for Column B1

Holiday (No.)	Holiday Description
01/01/2021 (1)	New Year's Day
01/18/2021 (2)	Dr. Martin Luther King, Jr. Day
02/15/2021 (3)	President's Day
03/26/2021 (4)	Prince Jonah Kuhio Kalaniana'ole Day
04/02/2021 (5)	Good Friday
05/31/2021 (6)	Memorial Day
06/11/2021 (7)	King Kamehameha Day
07/05/2021 (8)	Independence Day
08/20/2021 (9)	Statehood Day
09/06/2021 (10)	Labor Day
11/11/2021 (11)	Veterans' Day
11/25/2021 (12)	Thanksgiving Day
12/24/2021 (13)	Christmas Holiday
12/31/2021 (14)	New Year's Holiday