



# What To Do for Work-related Injury/Illness

## Procedures

- ✓ Employee immediately reports injury/illness to PI/Designee
- ✓ PI/Designee completes Supervisor's Report of Industrial Injury as 1) first aid only or 2) loss time/medical treatment and submits to [rcuh\\_benefits@rcuh.com](mailto:rcuh_benefits@rcuh.com) within 24 hours\*

\*In cases of a catastrophic event call RCUH HR immediately:

- Death
- Inpatient hospitalization
- Amputation
- Loss of an eye
- Property damage in excess of \$25,000

## Next Steps?

- i Contact us! Follow the Workers' Compensation Procedures for injuries/illnesses with loss time and/or medical treatment

### DID YOU KNOW?

Under Chapter 386-95 Hawai'i Revised Statutes, all work-related injuries/illnesses must be reported. Failure to report promptly is punishable up to \$5,000 in fines.

## CONTACT US